E80 Team Contract Specs

## Team Contract Specifications

### Effort

* Mission statement present.
* Logistics includes communication medium and agreed upon norms.
* Group data storage system created (e.g., shared Drive or shared folder on Google Drive).
* DOCX version of team contract uploaded into shared drive for group editing.
* Objectives present for team.

### Completion

* Team mission is clear and concise.
* Logistics and organization section clearly outlines communication and collaboration methods and expectations.
* Strengths and weaknesses are included for each team member.
* Team objectives are clear, specific, and include metrics to assess how the team is performing.
* Team norms explain what they will do to create a high-functioning team, how they will know when things are going
* All team members have signed the form.

### Comments

Add specific notes here about the assignment and what is yet to be completed.